

Meet The Hub!

Eric Jones and Jeff Bonda

A large, stylized red letter 'N' graphic that serves as a background for the university name. The 'N' is composed of thick red strokes with rounded, flared ends at the top and bottom.

**Northeastern
University**

Agenda

Meet The Team

Our Start & Mission

Who We Support

What's the Plan?

Phase I - Pre Award Services

Phase II - Post Award Services

Looking Ahead

Helpful Links



The Hub Starting 5



Eric Jones

Director – NU-RES Hub



Alex Werley

Senior Research Administrator



Olivia Wisley

Grants and Agreements Portfolio
Officer



Heidi Copeland

Associate Direct – Research Finance



Jeff Bonda

Senior Post Award Administrator

We Exist!



A shared administrative and business service unit within Research Enterprise Services (NU-RES), that directly assists client faculty and investigators across the University's global research network manage their proposals and awards.

To further innovation by providing Northeastern University's Global Network with the localized support needed to meet today's challenges in health, security, and sustainability.

Link: [Hub Home Page](#)

Phased Approach

- Phase 1 official began September 2021. This includes complete pre-award support through issuance of award.
- Phase 2 began early 2022. Services include post-award support, both financial and non-financial.
- Phase 3 is slowly being implemented as staffing ramps up. This includes ad-hoc support to units and faculty on a temporary basis.

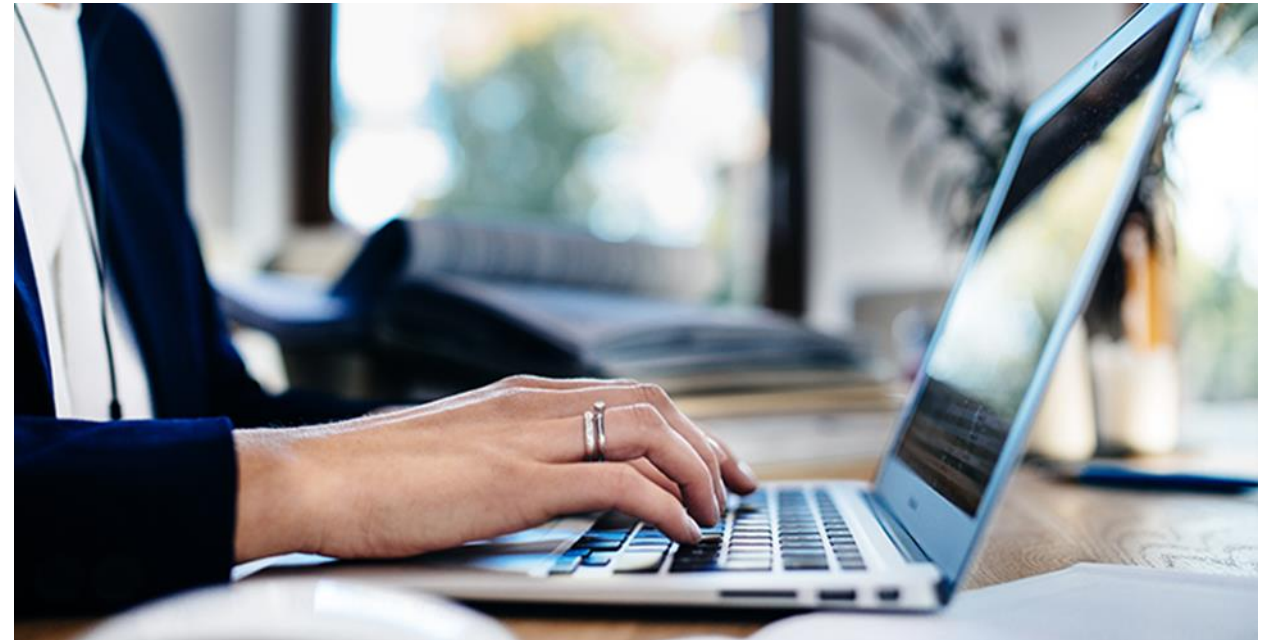


Current Units Supported

Unit	Support Provided
School of Law	Pre & Post Award
College of Professional Studies	Pre & Post Award
Global Resilience Institute	Pre & Post Award
The Roux Institute	Pre & Post Award
KRI at Northeastern University, LLC*	*Pre Award <u>Only</u>
Provost's Office*	*Pre Award <u>Only</u>
Chancellor's Office*	*Pre Award <u>Only</u>
D'Amore McKim School of Business*	*Pre Award <u>Only</u>
Mills College at Northeastern University*	*Pre Award <u>Only</u>
New College of the Humanities (London)*	*Pre Award <u>Only</u>
Center for Research Innovation (CRI)*	*Pre Award <u>Only</u>
Satellite Campuses (as needed)*	*Pre Award <u>Only</u>

Phase I – Pre Award

- Interpreting funding opportunities
- Proposal preparation
- Proposal review / approval
- Proposal Submission
- Just-In-Time and Other Post-Submission Activities
- Negotiation of Agreements
- Notice of Award, Review, and Acceptance
- Award Setup
- Initial Subcontracting Out



Phase II – Post Award

The Hub Post Award team provides comprehensive post-award research administration services to Northeastern University PIs/Units that do not have Research infrastructure to support the complex requirements set forth by federal regulations, funding agency guidelines, award terms and conditions, and University policies.

Account Structure

- Account Setup
- Compliance
- Deliverables

Award Management

- Transaction Review/Approval
- Routine PI Meetings
- Portfolio Review
- Project Forecasting
- Time & Effort Reporting
- Cost Share Spending & Funding



Non-Financial Requests

- No Cost Extensions
- Prior Approvals

Subcontracts (Outgoing)

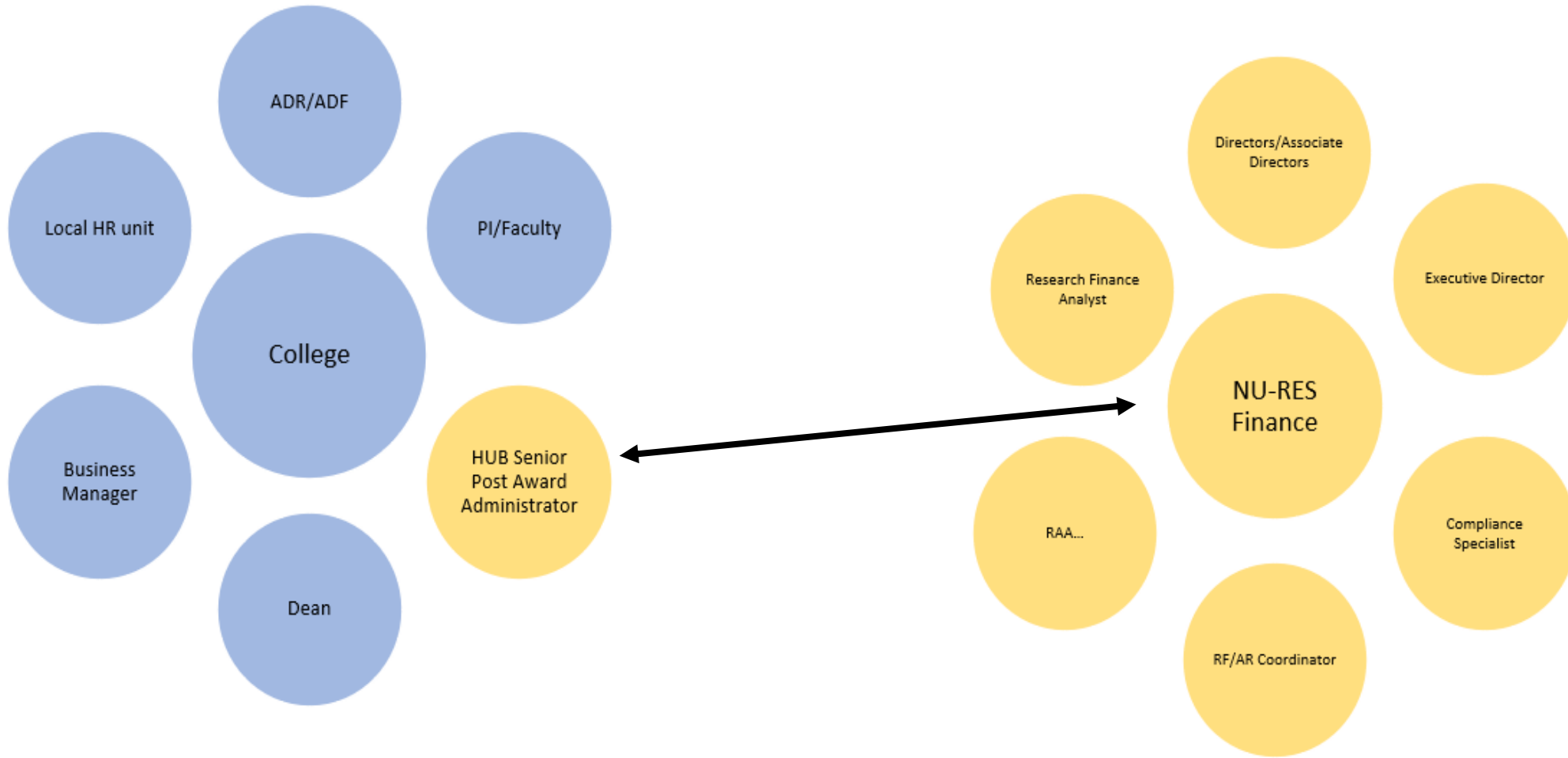
- Invoice Review/Approval
- Subrecipient Financials
- Subrecipient Closeout

Final Reports/Closeout

- Financial Reconciliation
- Financial Reports
- Residual Balances
- Closeout Packages

Link: [Hub Post Award](#)

How We're Connected – Post Award



Future Plans

- Research Portfolio Growth - New Units / Campuses
- The Addition of New Team Members
 - Contracts / Subaward Specialist
 - Applications Specialist
 - Administrative Coordinator
 - FY23 - Additional Research Administrator
 - FY23 - Associate Director
- Expansion of ad-hoc support (Phase 3)
- Expanded and improved reporting for existing clients



Tools & Links

[Hub Home Page](#)

[Hub Contacts](#)

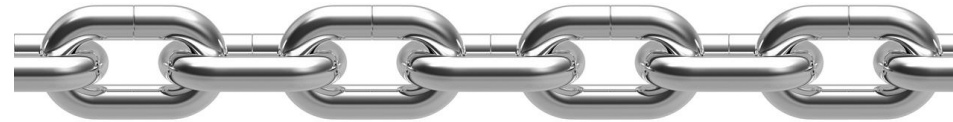
[Hub Pre Award Page](#)

[Hub Post Award Page](#)

[Policies & Guidelines](#)

[Allowable Cost Guidelines](#)

[Resources and Tools](#)



Questions?

