

Research Administration Brown Bag Series

February 13, 2024



**Northeastern
University**

Agenda

- NU-RES Admin Updates
- Data/Systems Updates
- NU-RES Finance Updates
- NU-RES Compliance Updates
- Upcoming Events

NU-RES Admin Updates

NIH Update:

- 2024 NIH Grants Policy Updates – [Jan 31 training video & slides released](#).
- NOT-OD-24-057: Guidance on Salary Limitation for Grants and Cooperative Agreements FY 2024
 - Effective January 1, 2024, salary limitation for Executive Level II is \$221,900.
 - For active awards, including awards issued in FY 2024 (continuation and new) that were restricted to Executive Level II, if adequate funds are available, and if the salary cap increase is consistent with the institutional base salary, recipients may rebudget funds to accommodate the current Executive Level II salary level.

NU-RES Admin Updates

NSF Update:

- The new PAPPG will be effective for **proposals submitted or due on or after May 20, 2024.**
- NSF will present webinar about changes on March 12 at 2pm EST. Sign up on [Policy Office outreach website](#) to be notified once registration opens.
- [Summary of changes](#)

NU-RES Admin Updates

NSF Update: Revised PAPPG

- Summary of changes
 - Chapter I.E,2(c) Foreign Organizations, updated to clarify the information required to justify funding request to a foreign organization or foreign individual (through a subaward or consultant arrangement).
 - Chapter I.F, When to Submit Proposals, modified to clarify that the 5 p.m. submitter's local time is tied to organization, and not the location of the PI.
 - Chapter II.C.2, Proposal Font, Spacing, and Margin Requirements, modified to allow for submission of proposal documents in landscape format.
 - Chapter II.D.2.h(i), Biographical Sketch(es), confirms NSF's implementation of the biographical sketch common form.
 - Section has been revised to remove the 3-page limitation for the biographical sketch. There is no page limitation for this section of the proposal.
 - The Synergistic Activities section has been removed from the biographical sketch. This information must now be submitted by individuals designated as senior/key persons as part of the senior/key personnel documents in Research.gov.

NU-RES Admin Updates

NSF programmatic overdue reports:

- Colleges can now view list of due & overdue reports on a [Tableau dashboard](#).
 - Monthly reports still emailed
 - Dashboard updated weekly (on Fridays)
 - Date indicating the last time the data was refreshed
- Access pre-set
 - If other people need access to dashboard, send ticket to NU-RES Help Desk.

NU-RES Admin Updates

DOE Update:

- New [scientific integrity policy](#) released January 19
 - Adds new requirements but does not significantly alter processes researchers must follow.
 - New section raises awareness of whistleblower protections.
 - DOE personnel cannot “suppress, unduly delay, or alter scientific or technological findings” for reasons such as “political purposes.”
 - Requirement that DOE produce an annual report on the state of scientific integrity.

NU-RES Admin Updates

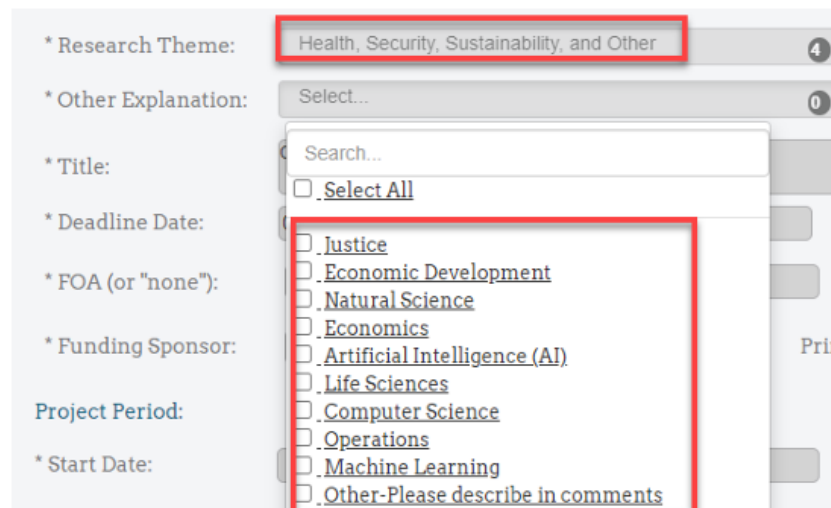
New Contracts Officer: Chris McIver.

Incoming changes to DUA and MTA submission process.

Data/Systems Updates

NEW: Multi select Research Theme in ePAWs!

- ePAWs has been updated to accommodate the selection of multiple Research Themes
- When user selects ‘Other,’ an additional dropdown selection box will be presented, it also being multi-select, that has additional options for selection
- Created a [QuickCard](#) to assist proposal submitters in making research theme determination
- Change to the multiple Research Theme model has necessitated a change to the Data Warehouse reporting model
 - Updates to the data warehouse should be completed by end of February
 - *If a report on Research Themes is needed before the update in the data warehouse is completed, contact nu-reshc@northeastern.edu and request an ad-hoc report.*



The screenshot shows a form with the following fields:

- * Research Theme: Health, Security, Sustainability, and Other (4)
- * Other Explanation: Select... (0)
- * Title: Search...
- * Deadline Date:
- * FOA (or "none"):
- * Funding Sponsor:
- Project Period:
- * Start Date:

The dropdown menu for the Research Theme field is open, showing the following options:

- Select All
- Justice
- Economic Development
- Natural Science
- Economics
- Artificial Intelligence (AI)
- Life Sciences
- Computer Science
- Operations
- Machine Learning
- Other-Please describe in comments

Data/Systems Updates

We're Hiring!

Data Quality and Research Administration Analytics Manager

- We are looking for a data hound... some who knows Research Admin & is a geek about Data Analysis
- The successful candidate will have skills both in Research Administration (understand what the data is/should be) and Data Analysis (improving reports/dashboards/telling a story/cleaning the data)



NU-RES Finance Updates

Welcome Gio!

Giovanni Ortiz

g.ortiz@northeastern.edu

Research Finance Coordinator

RFC supports RF team, issues monthly Closeout Notifications, performs reviews in Concur, manages Research Finance mailbox, etc.

NURES-Finance Updates

We're Hiring!

Research Account Analyst

RAA ensures timely preparation and submission of invoices and letter of credit draws to research sponsors, accurate capture of billing schedules and accounts receivables in the financial system, and timely account reconciliation for final invoices/draws and account closeout.

Reach out to Chris Tiller / Kalina Mathurin with questions or referrals

Accounts Receivable Coordinator

ARC supports processing of electronic payments and check deposits, and identifying, assigning, and applying incoming research payments in Banner Finance. Reviews payment discrepancies and reconciles payments for grant closeout; maintains the payment log and assists in the reconciliation of the log, research clearing accounts, and research Bank account.

Reach out to Kalina Mathurin with questions or referrals

Data Specialist - Sponsored Award

Core functions include management of new incoming award setups, modifications and rebudgets; recording new setups and transactions in tracking logs; reviewing award notices, account information and file documentation; verifying that all necessary internal approvals have been obtained; reviewing and adjusting budgets for set-up; recording appropriate data into the info sheets, etc.

Reach out to Christa Gonsalves with questions or referrals

WD Finance Updates

- We are still in the planning stages for all tracks of the implementation, nearing the end of this phase
- Next phase of implementation is Architect and Configuration, starting around March-September
- Grants Track Focus
 - Award Setup / Closeout
 - Payment Applications
 - Research AR
 - Award Spend Management
- Go – Live Scheduled for July 1, 2025

NU-RES Compliance Updates

- NU-RES Summer 2024 Boston Research Administration Conference
 - Wednesday and Thursday, June 12 and 13
 - Daily 9:15 AM – 4:30 PM
 - Post-conference networking 4:30 PM – 5:30 PM
 - In-person on the Boston Main Campus, ISEC Building
- Conference Session Topics:
 - Contracts best practices/Gatekeeper
 - Other Support Documents (SciENCv, ORCID, Biosketch, C&P, COA, etc.)
 - Building effective proposal budgets
 - Effort reporting across the award lifecycle
 - IRB for administrators to effectively help faculty
 - NU's growing global campus network
 - Capital asset management
 - Data management and associated costs
 - Subrecipient monitoring best practices and audits

- Conference Session Topics (continued):
 - Uniform Guidance revisions
 - Cost transfers and audit impacts
 - Award reconciliation and closeout best practices
 - Billing and cash management audit risks: systems and reporting
 - The interplay between research administration offices, departments, and business processes
 - Effective faculty management (PI transfers in and out, roles in the process)
 - Research security (insider threats, foreign influence, international collaboration, cybersecurity)
 - Conflict of interest panel (HRPP, Research Compliance, University Compliance)
 - Trust and Verification in research compliance
 - F&A proposals, space surveys, and audits

NU-RES Compliance Updates

- Reminder to utilize the "Incoming Faculty – Proposal & Award Transfer Checklist"
 - Feedback can be emailed to researchcompliance@northeastern.edu
 - The feedback provided will help in the development of a session for the 2024 Summer Research Administration conference

NU-RES Compliance Updates

- NSF Research Security Training Modules

- The U.S. National Science Foundation, in partnership with the National Institutes of Health, the Department of Energy and the Department of Defense, is sharing online research security training for the research community.
- This training provides recipients of federal research funding with information on risks and threats to the global research ecosystem — and the knowledge and tools necessary to protect against these risks.
- [Research Security Training Page](#)

NU-RES Compliance Updates

- NCURA Region 1 Research Administration Discussion Group (RADG)
 - Hot Topics in Research Administration:
 - Date: Wednesday, February 14 from 12:30 PM EST – 2:00 PM EST (free registration)
 - **Bonus!** Amanda Humphrey, Chief Research Operations Officer, is a speaker
 - **Description:** Our session is designed to provide participants with high-level updates and insights into the following subjects:
 - UG changes and focus on how those could impact business operations (specifically fixed amount subawards)
 - NIH foreign subrecipient policy and data sharing requirements
 - Changes to the misconduct guidelines
 - AI and research administration
 - Updates on research security
 - How staffing impacts our ability to navigate these new and changing regulations
 - **Objectives:** This interactive session is designed to provide participants with some considerations of:
 - the current state of new research regulations and administrative updates
 - discussion of the impact on evolving state of research administration on staffing and hiring
 - an understanding of the interplay between changes in the field and staffing

- [Registration Link](#)

NU-RES Compliance Updates

- Nature Masterclasses On-demand training (thank you Mariah Nobrega!)
 - Northeastern has an institutional subscription to Nature Masterclasses – just use your Northeastern credentials to register!
 - Research Integrity: Publication Ethics
 - Learning outcomes for researchers:
 - Select reputable journals and locate editorial policies and ethical guidance
 - Maintain data integrity and availability and ensure image integrity
 - Make relevant declarations about research and publication, including conflicts of interests
 - Navigate revisions and address post-publication issues appropriately
 - Avoid common disputes around authorship and permissions
 - 8 hours learning: this online training course provides researchers with strategies for applying editorial policies to their manuscripts and helps them to master the steps needed to publish their work with integrity in 3 modules.
 - Benefits for institutions:
 - Improve the speed at which your researchers are able to publish their findings as they are better equipped to navigate ethical issues and avoid mistakes
 - Improve the reputation of your institution by ensuring your researchers are publishing their research with integrity
 - Support the professional and career development of your researchers while saving staff time on training

NU-RES Compliance Updates

We're Hiring!

Research Regulatory Coordinator

- This position will work closely with the existing Research Regulatory Coordinator and Associate Directors for Research Administration on award setups and compliance checks.
- This is an entry-level, fully remote role and would be a great starting point for someone looking to get into research administration.
- The ideal candidate is a detail-oriented, highly organized, independent worker. A background in the sciences and familiarity with scientific research preferred.
- Any additional questions regarding this job posting please reach out Curtis Van Slyck, Associate Director – Research Compliance, c.vanslyck@northeastern.edu

Upcoming Events

- [Virtual Satellite Office Hours](#), Thursdays 1:30 - 2:30 PM EST
- [NYU's Research Administration Demonstration series \(RAD\) registration](#)
 - [NYU RAD Website](#)
- [RCR Workshop Calendar and Registration](#)
- NCURA Region 1 Research Administration Discussion Group (RADG)
 - Date: Wednesday, February 14 from 12:30 PM EST – 2:00 PM EST (free registration)
 - [Registration Link](#)
- NCURA Live Webinar: "Get Control over Subrecipient Monitoring Controls"
 - Wednesday, February 20 at 2:00 PM EST
 - Extra Login Registration Link: <https://onlinelearning.ncura.edu/p/240220XLGetControl>

NU-RES and You!

Thank You!

See you in March!

